

**May 2021**

## **Invitation to Tender**

### **Generation Innovation 2021**

Due to the growth of the Generation Innovation programme, we now require an additional Facilitator and a number of Coaches on a part-time, temporary basis to provide additional support to the student teams as they work through a 5-day work experience programme.

Generation Innovation is a unique work experience programme partnering young people with innovative companies from across Northern Ireland. It helps talented young people to form teams, build creative confidence and create a prototype to solve a real-life business challenge. Generation Innovation aims to inform, upskill and empower the young people of this generation to thrive as the next leaders, innovators and entrepreneurs of the future. You can find out more about the programme at the following link: [www.generationinnovation.co](http://www.generationinnovation.co)

We are currently seeking to engage motivated individuals for two roles:

1. Facilitator
2. Coaches

#### **1. Facilitator**

#### **Responsibilities**

We are seeking to engage a facilitator to work alongside the team to fulfil the following responsibilities:

- Work alongside Big Motive to facilitate the delivery of a 5 day work experience programme to 150 students. Please see appendix 1 for overview of programme.
- Facilitate an engaging experience empowering and inspiring the students.
- To support the student teams to achieve a solution through design thinking methodology.
- To participate in necessary training
- Prepare the resources required for the 5 day programme.

#### **Programme Dates:**

You must be available to work 21<sup>st</sup> June - 25<sup>th</sup> June (8am-5pm)  
And be available for training and preparation in advance w/c 21<sup>st</sup> may.

#### **Deliverables and targets**

- You will be working with a dynamic project team to assist in meeting the targets for the entire programme :
  - At least 600 young people to complete the full work experience programme and present learnings and solutions to Company Senior Management Team
  - Upskill the students in Future of Work skills such as confidence, team building, problem solving and creativity.
  - Engage with up to 30 innovative technology companies.

### **Essential/Desirable Criteria**

- Experience of delivering design thinking methodology to large groups.
- Experience of delivering online training sessions.
- Project Management experience.
- Working with teams and delivering projects.
- Experience of working with and engaging young people.
- Experience in coaching teams/ individuals to help them achieve specific outcomes.
- Can do attitude.
- Enthusiasm to inspire the next generation of leaders, innovators and entrepreneurs.

## **2. Coaches**

We are seeking to engage a number of coaches to work alongside the project team to fulfil the following responsibilities:

- Attend and support the delivery and facilitation of the work experience programme.
- Support teams to achieve a solution through Design Thinking methodology.
- Support teams to create a prototype solution to the company challenge
- Support teams in preparing a pitch to present to senior management.
- Attend Coach Training in association with Big Motive (3 hours W/C 17<sup>th</sup> May)
- Complete Access NI check.
- Assist the Project team in other areas that may be required in order to achieve the targets and deliverables of the programme.

### **Programme Dates**

We will require up to 3 coaches for each of the weeks listed below. (when applying for the role please select the week/ weeks you are available)

**Week 1:** 31<sup>st</sup> May – 5<sup>th</sup> June

**Week 2 :** 7<sup>th</sup> June – 11<sup>th</sup> June

**Week 3:** 14<sup>th</sup> June -18<sup>th</sup> June

**Week 4:** 21<sup>st</sup> June - 25<sup>th</sup> June

### **Deliverables and targets**

- You will be working with a dynamic project team to ensure the targets for the entire programme are met:
  - o At least 600 young people to complete the full programme and present learnings and solutions to Company Senior Management Team
  - o Upskill the students in Future of Work skills such as confidence, team building, problem solving and creativity.
  - o Engage with up to 30 innovative technology companies.

### **Essential/Desirable Criteria**

- Experience of working with teams and delivering projects
- Experience of engaging with and inspiring young people
- Experience of coaching or guiding teams/ individuals to help them achieve specific outcomes.
- Can do attitude
- Generation innovation Alumni (Desirable Criteria)
- A desire to inspire the future generation of leaders, innovators and entrepreneurs.

### **Judging Criteria for both roles**

Proposals will be assessed against the following criteria:

1. Evidence of how you meet the criteria
2. Description of how you will use your previous experience and skill set to deliver the optimal experience for the Generation Innovation programme students and help achieve the overall deliverables and targets outlined above.
3. Cost (how you meet the requirements of the programme and provide value for money in helping the students succeed).
  - o Budget of up to £3000 allocated for Facilitator role
  - o Budget of £300 allocated for Coaching role per week (to include training attendance and Access NI)

### **Project Timeline for both roles**

Please submit your CV and cover letter to [Judith.camblin@wearecatalyst.org](mailto:Judith.camblin@wearecatalyst.org) by 12noon on Wednesday 12<sup>th</sup> May.